

# Allied for Inclusivity in LTC: A Forum to Build Connections

## CALL FOR PRESENTATIONS: LONG-TERM CARE HOMES

Is your long-term care (LTC) home implementing unique programming or organizational change in order to become a more inclusive home? Is your LTC home working towards creating an inclusive and affirming environment to honour the diversity within your care home's community?

The Ontario Centres for Learning, Research and Innovation in Long-Term Care (CLRI) invites LTC homes in Ontario who would like to present their equity, diversity, and inclusion (EDI) initiatives at our ½ day **Allied for Inclusivity in LTC: A Forum to Build Connections** event. Our Forum, to be hosted virtually on February 9, 2022, will bring together delegates from across Ontario representing LTC leadership, interprofessional teams, and researchers working in the area of EDI and aging/LTC.

The planning committee will make determinations regarding presentation length following the submission process to accommodate as many interested presenters as possible. Though we estimate presentations will be between 10 to 20 minutes in length with questions afterward.

**SUBMISSION DEADLINE: Friday, October 8, 2021 at 5:00 p.m.**

### GENERAL GUIDELINES FOR PRESENTATION SUBMISSIONS

Submissions to present at **Allied for Inclusivity in LTC: A Forum to Build Connections** is open to any provincially recognized LTC home or LTC management organization in Ontario. Applications will be accepted from anyone representing an Ontario LTC home, including (but not limited to) leadership, direct-care team members, allied health professionals, Resident Council or Family Council representatives.

1. Presentation submissions must be submitted online and be directly related to equity, diversity and inclusion (EDI) in LTC.
2. A maximum of one submission will be accepted per LTC home in Ontario.
3. A maximum of two presentation submissions by a primary presenter will be reviewed. Only one submission will be accepted by a primary presenter.
4. Primary presenter must be an employee, Resident Council representative or Family Council member of a LTC home in Ontario.

5. Submissions are to be written in English, in clear concise language, and adhere to the character requirements for each question. Please do not type in all capitals and avoid the use of abbreviations (with the exception of using “LTC” for long-term care).
6. Presentations are encouraged to include the voice(s) of individual(s) with lived experience.
7. Presenters who have been accepted to present, grant the Ontario CLRI permission to list their name, affiliations, photo and initiative description in our Forum program materials, both in print and online.

The primary presenter of an accepted presentation must attend the Forum and is required to register by **November 30, 2021**. Presentations will be cancelled if the primary presenter is not registered by December 21, 2021.

## PRESENTATION GUIDELINES

Presentations should focus on practical steps taken towards becoming a more inclusive LTC home with attention to sharing lessons learned, impacts on resident-centered care, and/or impacts on program or service delivery. The planning committee will make determinations regarding presentation length following the submission process to accommodate as many interested presenters as possible. We estimate presentations will be between 10 to 20 minutes in length with questions afterward.

## SUBMISSION REVIEW AND SELECTION CRITERIA

All submissions will be evaluated by the Presentation Review Committee and accepted based upon the following criteria:

- Relevance and significance of the topic of equity, diversity and inclusion (EDI) in long-term care (LTC)
- Presentation of practical tools and ideas to support practice and/or organizational change
- Submission is well written and clearly communicated
- Submission brings the voice(s) of individual(s) with lived experience to the presentation
- Submission articulates use of appropriate methodology and evaluation approaches to assess impact or results (or indicates these measures are forthcoming or currently in progress).

Presentations will be selected based on the originality and relevance to long-term care (LTC). Primary presenters will receive communication regarding accepted submissions **by November 15, 2021**.

## HOW TO SUBMIT A PRESENTATION PROPOSAL

Please read the “General Guidelines” and “Submission Review and Selection Criteria” sections above.

All submissions of presentations must be submitted via the [online application form](#).

The deadline for submissions is **Friday, October 8, 2021 at 5:00 p.m.**

### ABOUT THE ONTARIO CLRI

The Ontario CLRI is a capacity-building program funded in part by the Ministry of Long-Term Care. The program is hosted across three sites: Baycrest Health Sciences in Toronto, Bruyère in Ottawa, and the RIA in Waterloo. Together, we act as a resource to enhance the health and well-being of everyone who lives and works in long-term care (LTC). We do this by providing education and training, sharing research and innovations, and developing resources for LTC homes. We work collaboratively with the LTC sector to find solutions for priority issues.

### FOR MORE INFORMATION

Visit our website to learn more about the [Supporting Diversity and Inclusion in LTC initiative](#), and find resources to support the inclusivity journey.

### QUESTIONS OR COMMENTS

For questions about the Call for Submissions or more information about the Diversity and Inclusion initiative, please contact:

Michelle Fleming,  
Knowledge Broker, Ontario CLRI at Bruyère  
[mfleming@bruyere.org](mailto:mfleming@bruyere.org)

# SAMPLE SUBMISSION FORM (LTC HOME)

## DEMOGRAPHIC INFORMATION

Name of Primary Presenter:

Title of Primary Presenter:

Email address of Primary Presenter:

Name of LTCH:

Brief biographical sketch of primary presenter (750 characters maximum, including spaces and punctuation).

Photo of primary presenter [option to upload or email]

Please let us know below if you require any accommodation(s) (e.g., ASL interpretation, larger font print materials, visual adaptations):

Will there be a co-presenter(s)? (Due to time constraints, we can only allow two co-presenters.)

Name(s) and affiliation of co-presenter(s):

Email address of co-presenter(s):

Brief biographical sketch of co-presenter(s) (750 characters maximum **each** including spaces and punctuation).

Photo of co-presenter(s) [option to upload]

## ABOUT YOUR INITIATIVE

Presentation title: (8-10 words)

Length of presentation desired: (select **all** that apply)

- 10 minutes
- 15 minutes
- 20 minutes

Provide a session description to be used in the conference program and promotional material. (350 characters max including spaces and punctuation).

Please describe your LTCH's equity, diversity and inclusion initiative. (600 characters maximum including spaces and punctuation).

Who has been involved in this initiative, and how are they involved? (600 characters maximum including spaces and punctuation).

What prompted you and/or your team to take action on this? (600 characters maximum including spaces and punctuation).

Why is this initiative important to your LTC community? (600 characters maximum including spaces and punctuation).

How has this initiative impacted the culture of your home? (600 characters maximum including spaces and punctuation).

How did you evaluate your initiative? If you have not yet evaluated your initiative, describe how you intend to evaluate it. (750 characters maximum including spaces and punctuation).

What are some small steps other LTC homes can take to implement something similar? (600 characters maximum including spaces and punctuation).

What is one thing you would like to challenge attendees to try based on your initiative? (600 characters maximum including spaces and punctuation).

Does your LTC home have an equity, diversity and inclusion strategy?

- Yes
- No

If yes, how does this initiative fit into the EDI strategy? (75 words max)

Has your LTC home worked with a researcher in the past?

- Yes
- No

Does your LTC home have interest in working with a researcher related to the topic of EDI in LTC?

- Yes
- No

If yes, provide any comments / details regarding any specific research interest / opportunity that may exist at your LTC home. (600 characters maximum including spaces and punctuation):

I have read the “General Guidelines” and “Submission Review and Selection Criteria” on the Allied for Inclusivity in LTC event page.

- Yes

## CONSENT

I consent to having the presenter name(s), affiliation(s), photo(s) and the short description provided appear on the Forum promotional materials.

- Yes

I give permission for the Ontario CLRI Supporting Diversity and Inclusion Team to contact me and session co-presenter(s) regarding future opportunities for possible partnerships and knowledge sharing of the EDI initiatives taking place in my LTC home.

- Yes
- No

I consent to having the presenter name(s), affiliation(s), and email address appear on a list of delegates to be shared with all attendees for networking purposes following the event.

- Yes
- No

I understand that the Ontario CLRI will record this Forum, and that a private link will be shared with the registrants of the event. The recording link will expire 60 days after it is sent.

- Yes



[INFO@CLRI-LTC.CA](mailto:INFO@CLRI-LTC.CA)

[CLRI-LTC.CA](http://CLRI-LTC.CA)

