



Sails and Anchors Project Retrospective



MATERIALS NEEDED

- > Folder of project stickies (stories and tasks) from the Agile Wall
- > Sharpies
- > Sticky Notes

RETRO PROMPT TITLE CARDS

- > “What did we do?”
- > “Sails”
- > “Anchors”
- > “What did we learn?”
- > “What would we do differently going forward?”

PREPARATION 15 MINUTES

- Identify a facilitator to lead the discussion
- Set up Retro Prompt Title Cards along a wall (leaving space for clusters)

WHAT DID WE DO? 5 MINUTES

- Read through the cards under “What did we do” as a group
- Ask for anything that might be missing from what is captured on the wall

SAILS AND ANCHORS 15 MINUTES

- Provide the group with the following prompts:
 - What put the wind in our sails as we worked towards the outcome and goals of this project? What went well?
 - What were the anchors that made it difficult to get to where we want to go? What didn't go so well?
- Provide the group with 3-5 minutes of solo time to ideate both Sails and Anchors
- Starting with Anchors, have participants share their ideas and cluster by affinity as you go. Once all Anchors have been shared and clustered on the wall, do the same process with the Sails.



WHAT DID WE LEARN? WHAT WILL WE DO DIFFERENTLY? 10 MINUTES

- Once sails and anchors are complete, provide the group with 3-4 minutes to solo ideate on what they learned from the project, and what we could do differently going forwards.
- Starting with “what did we learn” have participants share their ideas and cluster by affinity as you go. Once all learnings have been shared and clustered on the wall, do the same process with the ideas for what could be done differently moving forward.

CAPTURE



- > Take photos of each prompt and the ideas the group responded with
- > Send capture to participants